

~~ADMINISTRATIVE - INTERNAL USE ONLY~~

20 October 1978

MEMORANDUM FOR: Chief, Transactions and Records Branch, OP

ATINTL

FROM :
Chief, Review Staff, OP

SUBJECT : Promotion Options Chosen by Career Services

To assist you in assessing the impact of the Uniform Promotion Schedule on your workload a chart of the options chosen by the Career Services is provided. In addition, a copy of the DDO schedule is attached.

STATINTL

Attachments
As Stated

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1 - OP/RS

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OP/P&C/RS cmc (20 Oct 78)

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OPTIONS CHOSEN BY CAREER SERVICE FOR PROMOTIONS

<u>Career Service</u>	<u>Annual</u>	<u>Semi-Annual</u>
R		All Grades
E		All Grades
I		All Grades
D	GS 07-14 (See attached DDO chart for data chosen as annual)	GS-06 and Supergrades
M		All Grades

Note: Grades are current grade of employees being promoted.

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78-6215
78-318

4 OCT 1978

MEMORANDUM FOR: Director of Personnel
FROM : John H. Stein
Acting Deputy Director for Operations
SUBJECT : Uniform Promotion System
REFERENCE : Memorandum dated 23 August 1978,
Same Subject

The reference indicated promotion options elected by the Operations Directorate under the Uniform Promotion System. Following further study of the matter, it has been determined that these options should be amended slightly. We now wish to elect promotions for GS-13 personnel in May of each fiscal year rather than in November, and for GS-09 and GS-10 personnel in August rather than in February of each fiscal year. Our elections for personnel in other grades remain as indicated in the reference. A chart reflecting all options, as amended, is attached.

[Redacted Signature Box]

John H. Stein

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Attachment

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ATTACHMENT

DDO PROMOTION OPTIONS
UNDER UNIFORM PROMOTION SYSTEM
(AMENDED)

<u>GRADE</u>	<u>PROMOTIONS IN FY-1979</u>	<u>PROMOTIONS IN FY-1980 (OR LATER)</u>
GS-16 & 17	January & July 1979	January & July
GS-15	January & July 1979	January & July
GS-14	March & September 1979	September
GS-13	May 1979	May
GS-12	January 1979*	December
GS-11	January 1979	January
GS-10	August 1979	August
GS-09	August 1979	August
GS-08	May 1979	May
GS-07	May 1979	May
GS-06	December 1978 & June 1979	December & June
GS-05 & Below	Any Pay Period	Any Pay Period

*Approved exception to Uniform Promotion System schedule.

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